Sussex Cricket Board
Job Description

Job Title: **Community Coach (Disability), West Sussex**

Reports To: **Cricket Development Manager**

Hours: **20 hours per week**

Nature and Scope of Role:

Sussex Cricket Board's vision and mission statement is as follows:

"Developing a Life Long Passion for Cricket"

Sussex Cricket Board *Mission:*

"To lead and inspire the growth in the quality and quantity of cricket throughout Sussex by providing opportunity for everyone"

We design & deliver programmes to achieve the following **outcomes**:

- **More young people are introduced to, and remain in, cricket**
- **More adults are involved in, and remain in, cricket**
- **Everyone can easily take part in an enjoyable cricket experience**
- **Players have the opportunity to be the best they can at Club, County or International level**
- **People have the opportunity to be the best they can at Club, County or International level**

By achieiving these outcomes, and working with partners, we contribute to the following broader **outcomes:**

- **Developing Leadership, Teamwork, Skills and Values**
- **Strengthening, developing and connecting communities**
- **Enhancing physical and mental health and well-being**

Role Purpose:

As part of the Sussex Cricket Development Team, reporting to the Cricket Development Manager, the main purpose of the role is to provide coaching for people with disabilities within a variety of settings in Sussex. The role will be primarily based in West Sussex, but may involve travel to other parts of the county in order to deliver key responsibilities.

Key Responsibilities:

- To plan, deliver and administer programmes aimed at engaging disability groups
- To work with cricket clubs in the local area to offer sustainable exit routes for participants
- To plan, manage, develop and administer specific programmes and areas of work when requested
- To support the development of the Sussex Disability Player Pathway
- To deliver school competitions
- To deliver Sussex Cricket Board events including Road Shows, Holiday Courses and Club Competitions
- To work closely with the Sussex Cricket Development Office
- To research external funding opportunities
- To attend meetings, training courses, seminars, workshops and/or conferences, as directed by the Sussex Cricket Board
- To commit to a professional personal development programme

The Community Coach is required to establish effective working relationships with:

- Sussex Cricket Board
- Head of Cricket Development
- Cricket Development Managers
- Cricket Development Administrator
- Sussex County Cricket Club
- Affiliated Cricket Clubs
- Other sporting organisations/bodies e.g. EFDS
- Local Authorities
- Education Establishments
- Community Centres/Groups

Knowledge, Experience and Skills

The following skills / knowledge / experience are essential (E) or preferred (P):

- Experience of working with disabled participants in sport environment (E)
- Experience of coaching in a state school environment (P)
- Experience of coaching in a community group environment (P)
- Experience of coaching in a club environment (P)
- Experience of working with people from diverse backgrounds (P)
- Knowledge and understanding of Sussex Cricket Board Vision and Mission statement (E)
- Knowledge and understanding of Safeguarding Children principles, policies and procedures (E)
- Knowledge of good coaching practice specifically with disabled participants (E)
- High quality oral and written communication skills (E)
- Good quality administration skills (P)
- Good computer literacy, including MS Office (P)
- Ability to manage you own time (E)
- ECB / UKCC Level II coaching qualification (P)
- Full and valid driving license and access to a car (E)
- Ability to work flexible and unsociable hours (evenings and weekends) (E)

Core hours are Monday to Friday 1-5pm, however due to the nature of the work, the post-holder will carry out his/her duties at such times/days which are most effective to perform the task required. This may involve out of hours work: evenings, weekends and bank holidays as necessary. The Board will require attendance at events, presentations and meetings at various times.

4. Package

Salary £10,400 plus additional benefits and allowances; initial 12 month contract.

5. Application Process

For further information regarding the role please visit our website at www.sussexcricket.co.uk.

To apply, please send a covering letter setting out how you meet the requirements of the person specification along with your CV to Kay Gunn, Head of HR & Client Services at kay.gunn@sussexcricket.co.uk

Closing date: Wednesday 26th February at 4pm

Interviews: Thursday 6th March