Sussex Cricket Board
Job Description

Job Title: **Community Coach (Inclusion), West Sussex**

Reports To: **Cricket Development Manager**

Hours: **20 hours per week**

Nature and Scope of role:

Sussex Cricket Board's vision and mission statement is as follows:

"Developing a Life Long Passion for Cricket"

Sussex Cricket Board *Mission:*

"To lead and inspire the growth in the quality and quantity of cricket throughout Sussex by providing opportunity for everyone"

We design & deliver programmes to achieve the following **Outcomes**:

- **More young people are introduced to, and remain in, cricket**
- **More adults are involved in, and remain in, cricket**
- **Everyone can easily take part in an enjoyable cricket experience**
- **Players have the opportunity to be the best they can as Club, County or International cricketers**
- **People have the opportunity to be the best they can at Club, County or International level**

By achieiving these outcomes, and working with partners, we contribute to the following broader **outcomes:**

- **Developing Leadership, Teamwork, Skills and Values**
- **Strengthening, developing and connecting communities**
- **Enhancing physical and mental health and well-being**

Role Purpose:

As part of the Sussex Cricket Development Team, reporting to the Cricket Development Manager, the main purpose of the role is to provide coaching for young people in disadvantaged communities in Sussex. These will be targeted areas, with partnerships developed in conjunction with local authorities and other community bodies. Ultimately, the role will entail providing accessible opportunities to young people who may have seen these opportunities restricted previously. The role will be primarily based in West Sussex, but may involve travel to other parts of the County in order to deliver key responsibilities.

Key Responsibilities:

- To plan, deliver and administer programmes aimed at engaging and enthusing young people in targeted communities of Sussex
- To work in partnership with other organisations with similar objectives
- To work with cricket clubs in the local area to offer sustainable exit routes for young people
- To plan, manage, develop and administer other specific programmes and areas of work when requested
- To deliver school competitions
- To deliver Sussex Cricket Board events including Road Shows, Holiday Courses and Club Competitions
- To work closely with the Sussex Cricket Development Office
- To research external funding opportunities
- To attend meetings, training courses, seminars, workshops and/or conferences, as directed by the Sussex Cricket Board
- To commit to a professional personal development programme

The Community Coach is required to establish effective working relationships with:

- Sussex Cricket Board staff
- Sussex County Cricket Club staff
- Affiliated Cricket Clubs
- Local Authorities
- Education Establishments
- Community Centres/Groups

Knowledge, Experience and Skills

The following skills / knowledge / experience are essential (E) or preferred (P):

- Experience of working with young people from disadvantaged communities and diverse backgrounds (E)
- Experience of coaching in a state school environment (P)
- Experience of coaching in a community group environment (P)
- Experience of coaching in a club environment (P)
- Knowledge and understanding of Sussex Cricket strategy (P)
- Knowledge and understanding of Safeguarding Children principles, policies and Procedures (E)
- Good oral and written communication skills (E)
- Good computer literacy, including MS Office (P)
- Good quality administration skills (P)
- Ability to manage you own time (E)
- ECB / UKCC Level II coaching qualification (P)
- Full and valid driving license and access to a car (E)
- Ability to work flexible and unsociable hours (evenings and weekends) (E)

Core hours are Monday to Friday 1-5pm, however due to the nature of the work, the post-holder will carry out his/her duties at such times/days which are most effective to perform the task required. This may involve out of hours work: evenings, weekends and bank holidays as necessary. The board will require attendance at events, presentations and meetings at various times.

4. Package

£10,400 per annum plus additional benefits and allowances; Initial 12 month contract.

5. Application Process

For further information regarding the role please visit our website at www.sussexcricket.co.uk

To apply, please send a covering letter setting out how you meet the requirements of the person specification along with your CV to Kay Gunn, Head of HR & Client Services at kay.gunn@sussexcricket.co.uk.

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Closing date: Wednesday 26th February

Interviews: Wednesday 5th March